

Bumper Boats & Mini Golf End of Day 2024

This form must be checked of at the end of every day!!

Name of Today's Manager (AM): Nick / Tom / Other _____

Name of Bumper Boat Staff who completed this list today? _____

Date / / **Time** :

Day of the week:

Monday / Tuesday / Wednesday / Thursday / Friday / Saturday / Sunday

Bumper Boat Zone

1) Bumper Boats and around the area

- ☐ Cut off Zip ties
- ☐ Report any problems, faults, or damage on “PKRacer” and to your Manager.
- ☐ Check for sharp objects, plasters etc in the water.
- ☐ Make sure your radio set is away in the correct place and back on charge.
- ☐ Take motors out of Bumper Boats
- ☐ Turn off the Fun Park sound system (Music).
- ☐ Report any lost or found items on “Workplace – Lost and Found”.
- ☐ Pick up any rubbish around the bumper boats area outside.
- ☐ Inside toilet is clean inside
- ☐ Check Bumper Boat Tubes are pumped up.
- ☐ Re-fuel the little fuel containers ready for tomorrow
- ☐ Bring in the Coca Cola umbrellas from outside side
- ☐ Padlock the bumper boat motors shed.

2) Betsy's Office/Staff Room

- ☐ Close windows
- ☐ Turn off the lights.
- ☐ Empty office rubbish bin
- ☐ Check office toilet is clean.
- ☐ The countertop is clean and tidy (except for a mess made by Betsy or Nick).
- ☐ Set alarm when closing (if you have authority)

4) Mini Golf

- ☐ Pick up rubbish around the area.
- ☐ Look for golf balls around the area.
- ☐ Pencils, putters, golf balls etc are all back in their rightful place.
- ☐ The putter and golf ball bin has been emptied.
- ☐ The putter and golf ball bin has been brought inside to the counter.
- ☐ The gate has been closed and locked upon closing time.

Have you reported ALL faults or problems for the day? –
Comments _____

7) Have you checked off everything on this list *

- ☐ Yes, and I am happy everything is away, switched off and locked up.
- ☐ Have you been permitted to leave by Management?

Sign Here _____