

Track Staff End of Day 2022

This form must be checked of at the end of every day!!

Name of Today's (AM): Nick / Tom / Other _____

Name of Staff member who completed this list today? _____

Date / / **Time** :

Day of the week:

Monday / Tuesday / Wednesday / Thursday / Friday / Saturday / Sunday

Track and Briefing area.

1) Track Check List

- Put away all the Fun Karts and Two Seaters.
- Put all the Fun Karts and Two Seaters on charge.
- Put away all the Pro Karts.
- Turn off all the Traffic Lights.
- Lock up track Race Control Computer station.
- Check and reposition ALL tyres and tyre walls back to their correct positions.
- Pick up any rubbish around the track.

Reported ALL faults for the day – Comment _____

Shop, Pits and Workshop.

2) Workshop Check List

- Put any tools that were used today, away.
- Sweep Floor of workshop. (Before the karts are put away)
- Switch off ALL track flood light if they were **ON**.
- Lock the Big container. (If not locked already)
- Make sure BOTH Roller Doors have closed properly.

Reported ALL faults for the day – Comment _____

3) Briefing Area Check List

- Lock the Helmet unit. (If not locked already)
- Lock the toilet door.

4) Pit Area Check List

- Put away Fire extinguisher.
- Re-fuel ALL the Go Karts.
- Put away cone from pit area.
- Make sure ALL the Radio sets are away in the correct place and back on charge.
- Put your smart watch away on charge.
- Put ALL track warning signs and flags away.
- Clean up any rubbish in this area.

5) Driver Warnings

- Have you giving any warning out today?
- If yes, did you report them on the RaceFacer customer notes as a "Warning"?

Approximately how many did you give? 1-3 3-6 7 or more

- If yes above, did you have to remove any drivers from the track?

Sign Here _____

Comments:
